

HALE PARISH COUNCIL

Clerk: Miss Kathy Cleary, 5 Blue Valley Mews, Fordingbridge, Hants, SP6 1FB
07753 928088 and 01425 652495 hpcclerk@gmail.com

Dear Councillor,

You are summoned to the Annual Meeting of Hale Parish Council on Tues 14 May 2019 at 4.00pm at Hale Village Hall, Hatchet Green, Hale for the purpose of transacting the following business.

Yours sincerely

Kathy Cleary

Hale Parish Clerk

AGENDA

- 1 To elect a Chairman for the forthcoming year
- 2 To elect a Vice-Chairman for the forthcoming year
- 3 To receive any apologies for absence
- 4 Declarations of interest and dispensations
 - 4.1 To receive any Declarations of Interest from Councillors on items on the agenda
 - 4.2 To receive written requests for dispensations for disclosable pecuniary interests/ other interests and grant any requests for dispensation as appropriate
- 5 To consider and approve the Minutes of Hale Parish Council Meeting 2 Apr 2019
- 6 Matters arising from the minutes not elsewhere in the agenda.
- 7 Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.
- 8 To review and adopt Standing Orders and Financial Regulations
- 9 To elect membership of the Staffing/ Personnel Sub-Committee (3 Members/ Chairman)
- 10 Review of delegation arrangements to existing committees and sub-committees, to consider the appointment of any new committees and appointment of members to committees:
 - 10.1 Hale Parish Council Planning Committee
 - 10.2 Hale Housing Consulting Group
- 11 To review representation at the following outside bodies:
 - 11.1 Hale Village Hall Committee
 - 11.2 North West Quadrant meetings
 - 11.3 New Forest Consultative Panel
 - 11.4 Parish Liaison meeting
 - 11.5 Western Escarpment Conservation Area Verge Damage Steering Group
 - 11.6 Hale Primary School PTA/ Travel committee
 - 11.7 Parish Plan working party
 - 11.8 Hants County Council rights of way/ vegetation control
- 12 To approve the Year End Accounts for 2018/19
- 13 To consider the following planning applications:

Application No: 19/00131
Site: SAUGHTREES, HATCHET GREEN, HALE, FORDINGBRIDGE, SP6 2NB
Proposal: Re-alignment of driveway (AMENDED PLANS & ADDITIONAL INFORMATION)
Observation Date: Wed 8th May 2019 (Extension requested until 16 May 2019)
Case Officer: Liz Young
- 14 To review and update the Hale Parish Council action plan
- 15 To consider matters relating to the Cemetery including:
 - 15.1 To consider next steps for path update/ volunteer day
 - 15.2 To consider a memorial siting request - MORGAN
- 16 Tree Warden report (if any)
- 17 To consider work requests for Lengthsmans visit 31 May 2019

- 18 To receive a report on the Hatchett Green restoration project – car park repairs
- 19 To agree next steps for the Hale Parish Plan document
- 20 To consider next steps for the Affordable Housing project including
- To receive a report from HHCG meeting 30 April 2019
 - To receive a update from Hale CLT
- 21 To receive reports from other organisation meetings
- 21.1 Village Hall Trustee meeting 9th April 2019
- 21.2 Woodgreen Parish Assembly 30th April 2019
- 22 To consider correspondence (1) received before 8th May 2019 and (2) any urgent correspondence received after the agenda was finalised
- 23 To receive Clerk/ RFO's report including
- 23.1 RFO request to set up a regular standing order arrangement to HMRC for Clerk salary PAYE
- 23.2 To consider interim cheque signatory arrangements
- 24 To approve the accounts for April 2019 and to record the bank balances
- 25 To consider the following payments requests:
- | | | <u>£</u> |
|----------|-------------------------------------|----------|
| 14.05.19 | Cutting Edge – Apr Cut | 85.00 |
| 14.05.19 | Quarterly PAYE due on Clerks salary | 247.20 |
| 14.05.19 | HALC affiliation fees 2019/20 | 261.00 |
| 24.05.19 | Clerks Salary | 330.17 |
- 26 Any Other Business
- 27 To note the date of the next meeting at Hale Village Hall Tuesday 4th June 2019 at 7.00pm