

HALE PARISH COUNCIL

Clerk: Miss Kathy Cleary, 5 Blue Valley Mews, Fordingbridge, Hants, SP6 1FB
07753 928088 and 01425 652495 hpcclerk@gmail.com

Dear Councillor,

You are summoned to a Meeting of Hale Parish Council on Tuesday 2nd July 2019 at 7.00 pm at Hale Village Hall for the purpose of transacting the following business.

Yours sincerely

Kathy Cleary

Hale Parish Clerk

AGENDA

- 1 **To receive any Apologies for Absence**
- 2 **Declarations of interest and dispensations**
 - 2.1 To receive any Declarations of Interest from Councillors on items on the agenda
 - 2.2 To receive written requests for dispensations for disclosable pecuniary interests/ other interests
 - 2.3 To grant any requests for dispensation as appropriate
- 3 **To consider and approve the Minutes of Hale Parish Council Meeting 4 June 2019 and matters arising from the minutes not elsewhere in the agenda.**
- 4 **To receive a report of matters of local interest from PCSO Steve May**
- 5 **Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.**
- 6 **To receive reports on matters of interest from external meetings attended:**
 - Western Escarpment – Thurs 20th June
- 7 **To consider matters relating to the Cemetery including:**
 - Receiving a report on path repair works completed
 - Consideration of noticeboard and ongoing volunteering requirements
- 8 **To consider and determine next steps for Affordable Housing project including:**
 - To review the decision taken by HPC in August 2018 that the HARAH report and the Parish Housing Needs survey demonstrated a need for a level of affordable housing within Hale Parish
 - Review of second draft affordable housing 'red lines' document
 - Considering draft timetable and next steps to facilitate a decision on whether to support Hale Village CLT
- 9 **To receive tree wardens report (if any)**
- 10 **To consider schedule of sums insured and insurance quotations received for 2019/20, select insurer for 2019/20 and approve payment of premium**
- 11 **To consider the procedure to appoint a new Clerk including**
 - To approve the maximum salary that the Personnel Committee can offer.
 - To authorise the Personnel Sub-Committee to appoint a suitable clerk without a further (closed) full council meeting
- 12 **To consider next steps for the HPC website review including**
 - Appointment of a working party
- 13 **To review the programme of risk assessments required/ outstanding**
- 14 **To consider correspondence (1) received before 25th June 2019 and (2) any urgent correspondence received after the agenda was finalised**
- 15 **To receive the Clerk's report**

16 To consider the following payments requests:

		<u>£</u>
02.07.19	Susan Witt (reimbursement of cemetery plants)	21.52
02.07.19	Cllr Mangan (reimbursement of cemetery path materials)	870.25
02.07.19	Bournemouth water business – Cemetery water	12.27
02.07.19	Downton Memorial Centre – Basic Planning Training Hall Hire	60.00
02.07.19	Cutting Edge – June cemetery cut x 2	170.00
02.07.19	PAYE due on Clerks salary	247.20
24.07.19	Clerks Salary	330.17

17 To approve the accounts for the three months to 30 June 2019 and record the bank balances

18 Any Other Business

19 To note the date of the next meeting at Hale Village Hall Tuesday 3rd Sept 2019 at 7/7.30pm